



**India Graduate School of Missiology**  
**No 167, Redhills Road, Ikkadu Kandigai, Tiruvallur, 602021, Tamilnadu**  
**Indiaigsmindia@gmail.com**  
**www.igsmindia.org**  
**91-9940173539**

### **IGSM Information for the Candidates**

#### **I. ADMISSION PROCEDURE**

##### **a. Enquiries**

Admission is open to students from any denomination and who are confident of their salvation experience and call to ministry.

Application forms can be obtained from the Office of the Academic Dean upon request or downloaded and printed from the IGSM website. Applications must be accompanied by the payment of nonrefundable application fee of Rs.200/- by Demand Draft payable to India Graduate School of Missiology. Write to the following address for application form: The Academic Dean, India Graduate School of Missiology, No 167, Redhills Road, Ikkadu Kandigai, Tiruvallur, 602021, Tamil Nadu, India [igsmindia@gmail.com](mailto:igsmindia@gmail.com)

Academic year begins in June and duly filled applications should be submitted/ mailed to the above address by 30 May preceding the month of June in which admission is sought.

A late fee of Rs. 100/- per month must accompany late applications. The closing date for completed applications with late fee is 3<sup>rd</sup> June.

##### **b. Application Forms**

The Admissions Committee will not normally consider interviewing an applicant until the Academic Office has received all the required documents including the following:

1. Application form duly filled in.
2. Two copies of recent photograph (one passport size and one stamp-size) in addition to the one affixed on the application form.
3. One photocopy of each page of all academic records, certificates and transcripts.

(Originals are to be submitted to the Academic Office at the time of registration for the first semester. This is essential for confirming the provisional admission of the candidate).

4. A copy of the migration/transfer certificate.

5. The applicant's written testimony on his/her Christian experience and personal commitment to Christ as well as the applicant's purpose in pursuing theological training at IGSM on a separate sheet.

6. The medical certificate on the prescribed form filled out by a medical practitioner not below the rank of MBBS

7. A letter of sponsorship (with or without financial commitment, as is the case) from the applicant's sending church, mission organization or educational institution, to whom the student remains accountable.

8. Three letters of recommendation in the prescribed form including from your pastor (kindly see the reference form). These should be on the prescribed reference form and it must be sent directly by each Referee to the Principal. Letters of recommendation attached along with the application form will not be considered valid.

### **c. Interview and Qualifying Examination**

Selected applicants will be invited to come to IGSM, at their own expense, for interview and qualifying examination on the dates intimated. IGSM will take care of boarding and lodging when they are on campus for this purpose.

While on campus, the applicants will be interviewed by the Admissions Committee and will take a qualifying examination in English, Bible knowledge and general knowledge.

Final selection is subjected to the satisfactorily performance in the qualifying exam and interview. Candidates who are not selected have to return to their respective places immediately.

## **II. GENERAL ADMISSION POLICIES**

The following policies govern all admissions to IGSM.

### **a. Sponsorship**

It is the policy of IGSM that normally only those applicants, who are sponsored by a Church, mission or established Christian organization will be considered for admission. In this clause, the term "sponsored by" means that the applicant has been recommended by and will be accountable to the sponsoring body.

### **b. Educational Qualifications**

Applicants for the C.Th, Dip. Th, and B.Th. degree course should have passed the 10<sup>th</sup> and 12<sup>th</sup> standard or Pre – University Examination, i.e., candidates must be eligible for admission into any recognized university. Applicants for M.Div degree course should be (a) graduates from a recognized University; or (b) B.Th Graduates with a second class from any recognized theological institutions;

### **c. Program Duration and Residency**

The residency requirement for C.Th program is one year and Dip. Th program is two years. B.Th. program is three academic years. For M.Div. program, it is three academic years. For applicants with B.Th. or any other equivalent degree (with minimum 2nd class pass) from recognized institutions, the residency is two years. IGSM does not normally admit any applicant as day scholar.

## **III. COURSE REQUIREMENTS**

### **a. Regular Programs**

For all the Regular courses students are required to complete course credit hours respectively.

## Application Form

1. Name (in block letters): ..... Affix Passport
2. Course Applied For (Tick the Appropriate Box) Size Photo here  
 C.Th    Dip.Th    B.Th    M.Div   Year of Application.....
3. Date of Birth.....
4. Sex:    Male    Female
5. Father's Name: ..... Mother's Name: .....

Permanent Address	Address for Correspondence
Tel:	Tel:
E-mail:	E-mail:

6. Native State: ..... Nationality.....

7. Mother Tongue: .....

8. Languages you can speak:        

Can write        

Can read        

9. Marital Status:    Unmarried    Married  
 If married, do you plan to bring your family to IGSM?    Yes    No

Children:

	Age	Sex
First child:.....		
Second child:.....		
Third child: .....		

10. Your Church (denomination) .....

11. Name & Address of the Pastor of your local church:

Permanent Address	Address for Correspondence
Tel:	Tel:
E-mail:	E-mail:

12. Names & addresses of two other Christian leaders other than your pastor who will give references:

1.	2.
Tel: E-Mail:	Tel: E-Mail:

13. Education:

a) General

Course Studied	University / School	Date & Year of Passing	Marks Obtained (in Percentage)	Class
SSLC (10th Std)				
HSC (+2)				
Graduate				
Post Graduate				

b) Theological  Yes  No

Course Studied	University / School	Date & Year of Passing	Marks Obtained (in Percentage)	Class

14. Annual parental income.....

15. Do you have any physical disabilities? If so explain.

.....

16. How do you propose to meet the expenses of your study? Self-Sponsorship (see no 17)

17. **Sponsorship:**

Name & Address of sponsoring body/person responsible for your expenses (either in part or full):

Name	Address
Tel:	E-mail:

PLEDGE: The information given above is true to the best of my knowledge. If I am selected for admission in IGSM, I pledge that I will take all the efforts to conduct myself as a consecrated Christian, to cooperate with the administration and my fellow students, to uphold the ideals and standards of the college and to obey its rules. I also submit to the authority and discipline of the college.

Signature: ..... Date: .....

\*Please fill all items in the application. Do not leave any item blank.



**Medical Fitness Certificate**

1. Name of the Candidate in full .....Age .....
2. Date and place of Examination.....
3. Pertinent Medical history (Particularly about contagious diseases, Operations undergone, Epilepsy etc.).....
4. Are there indications of emotional instability or any history of mental trouble in this individual or in the members of his / her immediate family?  
.....
5. Is there any tendency of Asthma or other respiratory problem?  
.....
6. General appearance of health  
Good ..... Fair ..... Poor .....
7. Mention physical handicap, if any  
.....
8. Detail information  
a) Height ..... b) Weight .....  
c) Sight ..... d) Hearing .....  
e) Teeth ..... f) Tonsils .....  
g) Skin ..... H) Lungs .....  
i) Heart ..... j) Blood Group.....
9. Are there any dietary digestive or intestinal difficulties? If so explain:  
.....
10. Any additional remarks or comments:.....  
.....

Having personally and thoroughly examined Mr. / Miss/Ms .....,  
a candidate for IGSM, I hereby certify to the best of my knowledge that he / she is free  
from diseases that could endanger others and is physically fit to carry on with the proposed  
studies.

Signature of the Doctor.....  
Address of the Doctor  
.....  
.....  
.....

Degree .....  
Reg. No .....

Official Stamp.



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### Reference Letter

The Admission Committee gives serious consideration to the reference of those pursuing theological studies at IGSM and maintains it in strict confidence. We look forward to admit people who are called by God for such training and have the persistent discipline to develop and use their spiritual gifts. We greatly appreciate your honest and careful consideration of the applicant. After completely filling out this reference form at your earliest possible convenience, please return it DIRECTLY to the Principal, IGSM. Thank you.

Name of the Applicant: \_\_\_\_\_

Name of the Referee \_\_\_\_\_

Designation of the Referee \_\_\_\_\_

1. How long have you known the applicant? \_\_\_\_\_ Years.

2. How well do you know the applicant?  Very well     Rather well     Casually     Not well

3. Please rate the candidate by ticking one or more items under each heading mentioned below. You may briefly describe specific instances that support your judgment. Do not mark items in which you are uncertain and have not got an opportunity to observe.

#### **Physical Condition**

- Frequently incapacitated                       Fairly healthy, but somewhat below par  
 Good health     Rugged and vigorous

#### **Sociability or Friendliness**

- Avoided by others                                       Tolerated by others     Liked by others  
 Well-liked by others                                       Sought by others

#### **Perseverance (in completing task)**

- Gives up easily/easily discouraged                       Needs encouragement to persevere  
 Persists in most circumstances                                       Persists even under adversity

#### **Teamwork (ability to work with others)**

- frequently causes friction                       Prefers to work alone  
 Usually cooperative                                       Able to work with different Personality temperament  
 Most effective in team work

#### **Leadership (ability to inspire others and maintain their confidence)**

- Makes no effort to lead                                       Tries but lacks ability  
 Has some leadership promise                                       Good leadership ability

**Responsiveness (to other's feelings/needs)**

- Slow to sense how others feel  Reasonably responsive
- Understanding and thoughtful  Responses with unusual insight and consideration

**Emotional Adjustment**

- Yields to urges or cravings  Tense, fearful, worried
- Easily angered, easily frustrated  Downhearted, depressed
- Maintains balance, self-controlled

**Teachability**

- Rigid, argumentative  Highly opinionated
- Open-minded  Willing to receive instruction
- Eager to receive instruction

**Achievement (ability to formulate, execute, and carry plans to conclusion)**

- Does only what is assigned  Starts but does not finish
- Meets average expectations  Resourceful and effective
- Superior creative ability

5. How is this applicant gifted for full time Christian ministry?

6. Do you have any reason to doubt the applicant's personal integrity? If so, please specify.

7. How would you evaluate the applicant's relationship with his/her spouse? (if married)

- Don't know  Superficial  Detached/alooof  Reserved  Warm/growing  Exemplary

8. What have you (or the Church) recognized as the qualifications of the applicant for Christian ministry and why?

9. What do you believe to be the applicant's motivation in applying to IGSM?

10. Please list any and all reservations you have concerning the applicant.

11. What might be the main hindrances to the applicant's training at IGSM in Thiruvallur?

12. Would you hire the applicant for your Church or prefer him/her as a colleague? Why or Why not?

13. How would you rate the applicant's potential for in full-time Christian ministry?

Exceptionally good       Very good       Good       Fair  Poor

If there are any additional facts that we should know, please write them on a separate sheet. You may include the names and address of additional references that you think will be of help in evaluating the applicant.

### Summary

- Recommended with enthusiasm
- Recommended
- Recommended with Reservations
- Not Recommended
- Please contact me for further

### Information

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Church: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_



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Name: \_\_\_\_\_

Position: \_\_\_\_\_

Church: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

